



# City of Annapolis

Department of Planning & Zoning

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## Historic Preservation Commission

January 22, 2015

The Historic Preservation Commission (HPC) of the City of Annapolis held its regularly scheduled public meeting on January 22, 2015 in the City Council Chambers. **Chair** Kennedy called the meeting to order at 7:31pm.

**Commissioners Present:** **Chair** Kennedy, **Vice Chair** Leahy, Phillips, Toews, Zeno

**Commissioners Absent:** Finch, Kabriel

**Chair** Kennedy introduced the commissioners and staff. She stated the Commission's purpose pursuant to the authority of the Land Use articles and administered the oath en mass to all persons intending to testify at the hearing.

### C. ANNOUNCEMENTS

Ms. Craig had an email conversation with City staff and explained that there were some necessary underground of fiber optics lines on Market Street. Members of the OIT will be presenting an after the fact administrative application and she is not certain at this point if the underground of these lines will disturb more than 50 square feet.

#### Chair's Action

**Chair** Kennedy noted that at the last meeting the HPC heard the application for 3 Revell Street and there was reasonable amount of public testimony for and against the application. It is her responsibility to consistently deliver due process so she believes that limited public testimony should be opened to allow for rebuttal. The case was continued and because it is an open case members should not be discussing the case outside of the meeting. The open testimony will be for rebuttal so no new material will be accepted.

### D. PRE APPLICATION

**Chair** Kennedy reminded those present that this is an informal discussion held as a courtesy to the applicants to determine feasibility as well as to address any other issues of concern that may arise at the hearing. This review does not constitute an approval and nothing discussed in this session will be binding on the commissioners or applicants.

#### 1. 158 Main Street – Donna Bacchi – Storefront renovations

Ms. Bacchi presented photos of before and after conditions of the store that showed the damage to the wood. The paint was placed on the pine so the water is absorbing so is paint is peeling. She would like to expand the windows by dropping them a bit.

**Chair** Kennedy **summarized** that this is a pre application of the redesign of an existing non historic storefront. The applicant would like to change the materials to mitigate some water damage issues and also redesign the window storefront. A majority of the members present believe that this is a feasible project and will be looking to guideline D.33 and D.34 for guidance. The feedback to the applicant is to maintain the current provisions within the plate glass to maintain the human scale and to look for dimensioning your of the lower unit to match or be sympathetic to the transom height.

**2. 5 Church Circle/BB&T Bank** – Robert Tennant – Proposed replacement of the night depository box

Mr. Tennant noted that the night drop is over 75 years old so is proposing to replace the night drop because it has been problematic for a few years specifically the deposits are getting stuck. This is causing the bank money. He noted that there is no other location on street level to place the night drop.

**Chair Kennedy summarized** that this a pre application specifically the replacement of a malfunction night deposit box. A majority of members present believes that this is feasible compliant with guideline D.4 so look forward to a full application.

**3. 107 Duke of Gloucester Street** – Charles Carroll House – **(WITHDRAWN)**

**4. Bike Rack Project** City of Annapolis – MainStreets Annapolis Partnership.

Ms. Theimer-Brown provided background on this project explaining that the Maryland DOT and Annapolis DOT entered into an agreement in 2013 to design, procure and install artistic bike racks within the historic district. There project was delayed because of personnel changes at the Maryland DOT so MainStreets assumed responsibility for managing the project. The grant was for \$25,000 with a 10% match component of \$2,500 from AACO Arts Council as well as \$5,000 for staff's time. In 2013, the City put out a request for proposals for artists for the project and received one proposal from Speight Studios.

Mr. Speight explained that there were eight locations and not enough money for the project. He provided photographs of some of the trends in bike racks around the country. He discussed the proposed location for the racks i.e. Susan B. Campbell Park, etc. He then described the dimensions of the artistic racks. **Chair Kennedy** said that there will be overlapping authority on the project with Art in Public Places Commission (AIPPC) so HPC wants to give the applicant feedback on scale, materials and location. She clarified that AIPPC has to approve the project for the art component. She also said that Susan B. Campbell is not on historic property. Ms. Theimer-Brown noting that they are hoping to place about 10-12 racks throughout the City property. She reiterated some of the location such as Neuman, Prince George Street End Park, etc. Some of the users of these racks would be service employees in some of the restaurant such as the Donner lot and 145 Gorman Street adjacent from the parking garage.

**Chair Kennedy summarized** that this a pre application by the City of Annapolis represented by Main Streets Annapolis for a bike rack program. She noted that overall the presentation is deemed feasible by majority of commissioners present. Some of the issues raised include resolving the code jurisdiction of AIPPC before the application is presented to the HPC; HPC encourages locations outside of the historic district specifically Eastport; HPC encourages installation be in paired units; applicant is encouraged to bring testimony that support the use of stainless steel versus painted metal. HPC will be looking to guideline C.12 for guidance. The applicant is encouraged to have an interpretive component to the project if possible.

**E. ADMINISTRATIVE BUSINESS**

**1. Presentation by Meghan Hester**

Ms. Meghan Hester gave a presentation on a water treatment project located at Ellen O. Moyer Back Creek Park that is currently being used as a repository for artifacts of archaeological excavations throughout the City of Annapolis. She noted that the questions are “what collections are being stored, who owns them”, and “how should they be handled.” She noted that the goal of the project is to inventory all the collections onsite and mitigate damage; identify the unprocessed collections onsite and confirm ownership of all collections and develop a procedure for the return or transfer of ownership for each collection as well as come up with long term storage.

**2. Briefing on Public Disclosure Statement**

**Chair** Kennedy asked the Law Office about the public disclosure statement process. She noted that members should email or call the Office Law if they have any question when completing the disclosure form which is due on January 31, 2015.

Ms. Craig reported that she and Ms. Phillips met with the Eastport Crew and it was a very productive meeting with some good ideas being shared among the group. She noted that the group unanimously with the commission being an arbiter on landmarking. She will brief the HPC further on this issue.

With there being no further business, Ms. Zeno moved to adjourn the meeting at 9:24pm. Mr. Toews seconded the motion. The motion passed unanimously in a vote of 6-0.

**The next meeting is scheduled for February 10, 2015 at 7:30pm at the City Council Chambers.**

Tami Hook, Recorder